

## **BMCR GUIDELINES FOR REVIEWERS** **<http://bmcr.brynmawr.edu/review.html>**

Please send your review of no more than 2000 words (including text and footnotes) as an email attachment in .doc, .docx, .txt, or .rtf format to **[bmcr@bmcreview.org](mailto:bmcr@bmcreview.org)** within four months. Reviews that are too long or do not follow these formatting guidelines will be returned for revision. Once we've received your review, it should be published within three months; if it is not, please ask us why.

Clifford Ando, Richard Hamilton, and Camilla MacKay  
[bmcr@bmcreview.org](mailto:bmcr@bmcreview.org)

### **Formatting**

#### Heading

- In the heading, please include the information about the book that we published in our monthly Books Received list and in our email commissioning your review. If you no longer have that information, search the website: <http://bmcr.brynmawr.edu/archive.html>.
- Please give YOUR name, institution, and email address.
- Please check Google Books for a Limited Preview or Full View of the book (not a snippet view). If a preview or full view exists, insert a link in the review (see below for more on URLs):  
<u n=[- You can also include a link to a table of contents. Useful sites: \[catalog.loc.gov\]\(http://catalog.loc.gov\), \[dnb.de\]\(http://dnb.de\), \[catalogue.bnf.fr\]\(http://catalogue.bnf.fr\), which should be presented in the form <u n=<http://www.loc.gov/> \[etc.\]>Table of Contents</u>. A link to a publisher's website with TOC or preview can also be used, but is less desirable because the URL may not be stable. Please do include, however, if the book is open access.](http://books.google.com/books?id=[etc]>Preview</u>.</li><li>• Please include the full table of contents in the body of the review for volumes of collected studies (indicate this with )

#### Review body

- Use any American or European style for references and punctuation, but italicize (by tagging with <i>...</i>) all book and journal titles both in your text and notes.
- Please do not abbreviate names of authors.
- Follow each paragraph with an empty line. Do not indent or use tabs.
- Do not use italics, boldface, or underlining. Please tag titles or anything else that should appear in italics with <i>...</i>, e.g., <i>nomen</i>. Bold and underlined words are not possible.
- DO NOT use embedded footnotes. Both the note and the reference to the note should be numbered [[1]] [[2]] [[3]] etc. (that is, the number of the note in double square brackets). References in the text must be made *manually*: type [[1]] [[2]] [[3]] etc., where you would otherwise place the footnote marks, e.g. "in the earlier book,[[1]] ..." (i.e., *after* any punctuation, with no space). The notes themselves should go at the end of the text, numbered [[1]] [[2]] [[3]] etc.
- To insert a link to a URL, tag it like this example: <u n=<http://www.brynmawr.edu>>Bryn Mawr College</u>. Links to BMCR reviews *only* should be encoded BMCR <b>2016.01.01</b>. (In our system, <b> is not code for bold text; rather, it automatically generates a link to the BMCR site, in this case, .)
- If you wish to indent a *long* quotation (i.e., more than a few lines), please use <q>...</q>. Otherwise use quotation marks.
- Single line breaks must be tagged. Separate lines of verse, or any lines that should be single-spaced, with <v> before and </v> after each line. (A paragraph return will not work.)
- Code superscript and subscript characters with <sup>...</sup> and <sub>...</sub> (e.g., IG II<sup>2</sup>).

#### Languages, accents, and symbols

Any characters in any language (including Greek) and any symbols can be used in your review, but they must be Unicode.

## **BMCR GUIDELINES FOR REVIEWERS**

### **Content**

We expect that reviews will have:

- a brief summary of the book's content and purpose, indicating its major sections;
- an assessment of the argument and the use of evidence;
- a discussion of its place in current scholarship, i.e., aspects of the book that the reviewer thinks are important and innovative or of doubtful success or value;
- notice of factual errors and their gravity (presentation or appearance should generally be ascribed to the press, and content to the author).

We expect that reviews will not have:

- ad hominem arguments;
- longwindedness or excessive detail (you're judging the author's case, not re-making it);
- excessive quotation, either of the book or of primary sources;
- attacks for not being the book you would have written.

For collected essays, since it will often be impossible within the assigned word limit to discuss all contributions one by one, we recommend beginning with an overview of the book with a summary evaluation, and then discussing some interesting, outstanding, or problematic contributions.

### **Editorial process**

When your review is submitted, it will be read by two editors (usually an associate editor and a member of the editorial board with expertise in the subject). These two editors read reviews for content and for grammar, spelling, and typos. Reviews that require minimal correction (typos or spelling) are not returned to reviewers before publication. Reviews are returned to reviewers only if substantive changes are needed. While every effort is made to work with reviewers to improve problematic reviews, reviews are occasionally rejected on the recommendation of the associate editor, with the agreement of the senior editors. Reviews are normally published within one to two months of receipt, but please allow three months before contacting us (and at that point, please do contact us if your review has not been published or if you have not heard from us).

### **Self-Archiving Policy**

Authors retain copyright in their reviews, and are welcome to archive copies of their reviews on their own or institutional websites or repositories. We prefer that authors archive the final version of the review (the review we published) and include the link for the review on the BMCR website.

### **Statement on Publication Ethics**

*Bryn Mawr Classical Review* is committed to upholding the highest standards of publication ethics and takes all possible measures against any publication malpractices. All authors submitting reviews to BMCR for publication as original articles attest that the submitted works represent their own contributions and have not been copied or plagiarized in whole or in part from other works. The authors acknowledge that they have disclosed all and any actual or potential conflicts of interest with their work or partial benefits associated with it. BMCR is committed to objective and fair peer review of the works submitted for publication and to the prevention of any actual or potential conflict of interests between the editorial and review personnel and the reviewed authors. Any departures from the above-defined rules should be reported directly to the senior editors, who are committed to providing swift resolutions to such problems.

On the left is what the review you submit should look like; on the right is what the same file looks like when published to our site. Please use single spacing, left justification, and one blank line (i.e., two paragraph breaks) between each paragraph, with no tabs.

Author, Title, City: Publisher, Date. Pages. ISBN. Price.

Your name. Your affiliation or location. Your email address.

`<u n=http://books.google.com?id=[12 letters and numbers]>Preview</u>`

Names of authors should not be abbreviated. Separate paragraphs with two paragraph breaks, and do not format your document. Do not use italics, boldface, type, or underlining. Anything that needs to be italicized should be coded with opening (`<i>`) and closing (`</i>`) tags like so: `<i>italicize these words</i>`.

Do not use footnotes or endnotes. If you want to add a footnote, put a reference in the text where the footnote marker should go, and mark the footnote text with the same numbered reference at the end of the review.<sup>[1]</sup>

To insert a hyperlink, tag it like this: `<u n=http://www.brynmawr.edu/>Bryn Mawr College</u>`. For links to BMCR reviews, you may use `<b>...</b>` tags (BMCR `<b>2010.10.01</b>`).<sup>[2]</sup>

`<v>`To tag single line breaks,`</v>`

`<v>`Use `<v>` and `</v>` tags on each line.`</v>`

`<v>`This is how you would insert a section of single-spaced verse.`</v>`

`<q>`If you have a long quotation (i.e., more than seven lines), please use `<q>...</q>` tags, which will indent the quotation.`</q>`

Superscript and subscript characters must be coded with `<sup>...</sup>` and `<sub>...</sub>` codes, for example, IG II<sup>2</sup>.

You may use any characters and any languages, but please make sure that any Greek you include is in Unicode. Most fairly recent word-processing programs are Unicode-compliant. Please contact us if you have any questions.

<sup>[1]</sup> The number in square brackets gets converted to a linked reference in the online version of the review, so the reference should go where a normal footnote marker goes (always *after* the punctuation).

<sup>[2]</sup> In our system, `<b>` is not code for bold text; rather, it generates a link to a BMCR review.

## Bryn Mawr Classical Review BMCR

[BMCR 2013.05.03](#) on the BMCR blog

Bryn Mawr Classical Review 2013.05.03

**Author, Title. City: Publisher, Date. Pp. Pages. ISBN ISBN. Price.**

**Reviewed by Your Name, Institution (your email address)**

Names of authors should not be abbreviated. Separate paragraphs with two paragraph breaks, and do not format your document. Do not use italics, boldface, type, or underlining. Anything that needs to be italicized should be coded with opening (`<i>`) and closing (`</i>`) tags like so: *italicize these words*. Please italicize all titles of books or journals in the text or in the footnotes; otherwise, you may use any American or European style for punctuation and references.

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